The Discretionary Grant Program is designed to support NCSD projects outside of the teacher/classroom enrichment grant program, which align with the Foundation's mission to ensure students and engaged and ready to learn, support equity in educational outcomes, and align with NCSD's strategic goals and objectives.

When determining your eligibility and writing your application please refer to:

* NCSD Strategic Direction 2014-2018, available here -http://www.nclack.k12.or.us/superintendent/page/district-strategic-direction
* NCEF 16-17 Strategic Plan, available here - https://www.nc-foundation.org/about-ncef

Applications may be submitted for consideration during the school year. The Foundation staff screens all applications. Those meeting the established criteria are presented to the Board of Directors or its authorized committee for consideration. Please allow approximately 3-6 weeks for application processing. When a decision has been reached, the applicant will be notified promptly of the approval or denial of the grant proposal.

We do not fund parties, field trips, transportation, outside consultants or salaries.

The usual grant size is $1,000 to $5,000 but we will consider all requests for funding. If funded, a final report, included pictures, is requested to be submitted to NCEF.

**Application:**

Please provide the following information and appropriate signature and send as an email attachment to ncfoundation@nclack.k12.or.us

Project Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employee Requesting Grant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Employee Type: Administrator \_\_ Teacher \_\_ Other \_\_

Is this project district wide? \_\_\_\_

If no, what school(s) will the project be implemented in? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of Students that will be served: \_\_\_\_\_\_\_\_\_ Grade Level(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total amount requested from NCEF: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please Include the Following Grant Application Sections:

* Project Description (Limit to 1 page – include need, work plan, expected outcomes)
* Describe alignment to NCEF Mission and NCSD’s Strategic Goals (Limit to ½ page)
* Evaluation Plan (How will you determine if you project was a success? Limit to ½ page.)
* Timeline
* Additional funding sources, secured or planned and/or matching funding (Limit to ½ page.)
* Budget outline and budget narrative (cost list and how costs were determined).

Please provide the Superintendent’s signature for projects that include more than one school or are district wide projects. Include Principal’s signature for classroom or single school projects.

Superintendent or Principal Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Superintendent or Principal Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_

Applicant Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_

By signing this application, it is agreed that other sources of District funding have been explored and the proposed project aligns with District goals and objectives.

Need help or have questions? Please call us at 503.353.6053 or email ncfoundation@nclack.k12.or.us